

Bethel Park Music Boosters

2026-2027 Hoagie Handbook

Revised 08.2026

IMPORTANT NOTICE

Please note that information contained within the BP Music Booster Hoagie Handbook is subject to change. All students and parents who have committed to the Spring Trip, submitted a Spring Trip Intent Form, and provided up-to-date email information will receive any changes or updates throughout the year. You should also plan to attend the General Booster meetings throughout the school year to receive updated information, tips, and support.

Resource Website: www.bpmusicboosters.com

Participation in hoagie fundraising is completely voluntary to help you pay for the spring trip. If you wish to not participate in selling hoagies, an alternative option is to make a non-refundable contribution in lieu of fundraising to the Bethel Park Music Boosters, a non-profit 501(c)(3) organization for each hoagie sale.

New this year, if you choose the contribution in lieu of fundraising (NOT SELLING ANY HOAGIES) we recommend that you spread your contribution out over 5 automatic contributions of \$420 through boosterhub. (Processing Fees will apply) If automatic payment plan is not set up through Boosthub then check payments will need to be made for every hoagie sale. The first payment will be taken out when you set up your account. The rest of the payments will be taken out on each hoagie sale.

- **Contribution per hoagie:** \$7.00
- **Contribution for one sale (60 hoagies):** \$420.00
- **Contribution for all five sales:** \$2100.00

IMPORTANT HOAGIE DATES

Sale Event	Date & Time	Online Order Deadline	Arrival at IMS
Hoagie Sale #1	Saturday, September 19, 2026 @ 7:00AM	Friday, 9/11/2026 by 8:00PM	Saturday, 9/19/2026 at 6:45AM
Hoagie Sale #2	Saturday, October 24, 2026 @ 7:00AM	Friday, 10/16/2026 by 8:00PM	Saturday, 10/24/2026 at 6:45AM

Hoagie Sale #3	Saturday, December 5, 2025 @ 7:00AM	MONDAY, 11/23/2026 by 8:00PM*	Saturday, 12/5/2026 at 6:45AM
Hoagie Sale #4	Saturday, February 13, 2027 @ 7:00AM	Friday, 2/5/2027 by 8:00PM	Saturday, 2/13/2027 at 6:45AM
Hoagie Sale #5	Saturday, April 3, 2027 @ 7:00AM	Wednesday, 3/24/2027 by 8:00PM*	Saturday, 4/3/2027 at 6:45AM

**NOTE: Special earlier order deadline for the December 5th sale and April 3rd sale due to the holiday schedule.*

QUICK FACTS

- There are five hoagie sales throughout the school year.
- Only students in 9th, 10th, 11th, and 12th grade who have completed a spring trip intent form and plan to participate in the 2026-2027 Spring Trip are included in fundraising.
- Student attendance at all five hoagie sales is REQUIRED unless an exception is approved in advance by a director.
- Students are expected to sell 60 hoagies per sale; if two students participate from the same household, the quota for the household becomes 100 hoagies per sale. If three students participate from the same household, the quota is 140 hoagies per sale.
- All hoagies cost \$10.00 and are 12 inches long.

HOAGIE TYPES

- **ITALIAN:** Contains a delicious combination of bologna, ham, salami, and cheese. Lettuce and tomato are packaged separately, making them suitable for freezing. An Italian dressing packet is included.
- **TURKEY:** Contains real turkey breast meat and cheese. Lettuce and tomato are packaged separately, making them suitable for freezing. A mayonnaise packet is included.
- **MISSION:** Purchased for donation to local missions. Mission hoagies are a great way for out-of-town family/friends to support the music program as well as a local charity.

Lettuce & Tomato Packaging: One bag of lettuce and tomatoes will be provided for each increment of five ITALIAN and TURKEY hoagies ordered. For example, if a student orders 7 Italians and 13 Turkeys (total 20), they receive 4 bags. These must be separated and repackaged for individual orders. Students are encouraged to order in increments of five to ensure proper ratios. Additional lettuce and tomatoes are sold at the 'After Sale' table.

ORDERING & PAYMENT REQUIREMENTS

- Student hoagie orders MUST be submitted by 8:00 PM on Friday, one week before each hoagie sale (note special deadline for Dec 5th and April 3rd).

- Submit orders online via QR Codes posted in Music rooms, Booster Hub or the Student Order Form link [HERE](#). Signing in with the student's bphawks Google account is REQUIRED.
- Required fields include student name, contact phone number, and quantities of each hoagie type. All students MUST submit the form even if entering zeros for the full contribution option.
- All ordered hoagies must be paid for the morning of the sale with one credit/ debit card, check, money order, or cash. Convenience fees will be added to all credit/debit card transactions. Payment tables open at 6:30 AM.
- Checks are not deposited until the Wednesday after the sale to give families time to collect customer funds. Make checks payable to 'BETHEL PARK MUSIC BOOSTERS'.

PHILOSOPHY

The Bethel Park Hoagie philosophy is simple: 'One for all and all for one.' Band, Orchestra, and Choir students work together to sell, produce, and deliver a fresh, reasonably priced, top-quality product known as the Bethel Park Band Hoagie. The Bethel Park Music Boosters have a long-standing tradition of Hoagie Sales well supported by the community for over 50 years.

Hoagie sales, assembly, and delivery have become a family tradition. Profits fund music department activities throughout the year, most notably the annual Spring Trip. The extent of activities on the Spring Trip depends directly on the success of these five sales.

FUNDRAISING EXPECTATIONS & QUOTA

Budget projections are developed based on participating students and assigned quotas. All students receive identical quotas as fundraising supports the entire music program. Meeting quota for each sale is critically important. If having difficulty, contact the Hoagie Fundraising Chair to connect with community members looking for sellers.

Students who do not meet quotas must make an equivalent non-refundable contribution (\$7.00 per hoagie under quota). All fundraising contributions and monies must be paid in full by the final hoagie sale in April to participate in the Spring Trip.

HOAGIE SALE QUOTAS

- Single Student Household: 60 hoagies per sale
- Two Student Household: 100 hoagies per sale
- Three Student Household: 140 hoagies per sale

SELLING & DELIVERY TIPS

- **Primary Customers:** Family, friends, and neighbors in and around Bethel Park. Keep and maintain your customer list year after year—never throw it away! Ask graduating seniors for their contact lists.

- **Local Businesses:** Workers at local businesses love having fresh lunch delivered on a Saturday shift.
- **Social Media & Tools:** Utilize social media to reach buyers. Use route delivery apps on sale morning to save time and gas.
- **Delivery Guidelines:** Deliver all hoagies by lunchtime on sale day. Keep customer contact details on hand. Consider leaving a thank-you note with your contact info and the date of the next sale. Pre-arrange cooler drop-offs with cash if customers are not home.

ATTENDANCE

Remember Bethel Park Hoagie philosophy - “All for one, and one for all”. This is a major fundraiser that pays for most, if not all of the students’ spring trip fees. Attendance is crucial for the sale to run smoothly for everyone involved. All students attending the trip are required to attend and participate in all 5 hoagie sales. In addition, at least one parent or guardian per student is expected to sign up to volunteer for all 5 hoagie sales. Parent volunteers will be required to sign up for hoagies sale jobs via Booster Hub that will be distributed in August. All Parents MUST have active clearances on file with the school district and display their active volunteer badges during the hoagie sale. If your attendance is not possible for a given reason, prior arrangements must be made with your respective Director.

STEP-BY-STEP HOAGIE SALE WORKFLOW

1. Placing Your Order

Submit hoagie counts via [HERE](#) by 8:00 PM the Friday prior (one week before sale). (Note special deadlines for Dec 5th and April 3rd sales.) Sign in with the student’s bphawks Google account is required. Double-check counts as you are monetarily responsible. If you miss the deadline, an electronic 'Want List' form runs from Monday morning to Wednesday at 5:00 PM. QR codes are posted in music classrooms. Saturday morning extra hoagies are limited and first-come, first-served.

2. Friday Hoagie Set-Up

Set-up takes place Friday afternoon at Independence Middle School (IMS) cafeteria from 2:45 PM to 4:30 PM. Mandatory for Quartermasters; **every student is expected to attend one set-up per year**. Parent volunteers are welcome (BP clearance badge required).

3. Saturday Sale Day & Check-In

Attendance is required** All students and at least one parent/guardian must arrive by 6:45 AM (assembly starts at 7:00 AM). Check in and pay at payment tables (open 6:30 AM). All attendees must wear provided gloves, hair nets, and beard nets. Once a Hoagie table has completed their hoagie assembly, return to the payment tables to receive paper receipt slips—KEEP THESE to present at distribution.

4. Distribution & Delivery

At conclusion of assembly (around 9:00–10:00 AM), collect hoagies at distribution. **DOUBLE AND TRIPLE CHECK YOUR ORDER BEFORE LEAVING.** Report any discrepancies to the Chairperson by 10:00 AM. Deliver hoagies fresh by lunchtime!

5. Mission Hoagies

Customers who live out of town or wish to donate can buy Mission Hoagies (\$10 each). Boosters make and deliver them to local charities (over 8,000 donated last year including Washington City Mission, Light of Life, Meals on Wheels, etc.). You collect payment and get sales credit without having to deliver!

IN SUMMARY

The Bethel Park Band Hoagie is a long-standing tradition, and hoagie sale day is a rewarding team experience! If you have any questions throughout the season, please contact our Hoagie Fundraising Chair at:

Email: hoagies@bpmusicboosters.com

Website: www.bpmusicboosters.com